

Activities & Projects with Timeline

1. City Council Report & Sign Request – September 5 or 19, 2016
 - a. Confirm Presentation Topics: June 22 Meeting
 - b. Draft Presentation Review: August 24 Meeting
 - c. Sister Cities Sign Request???
2. MHS: Establish Relationship with New Administration & Continue ePal Project
 - a. Develop Relationship with new MHS leadership team: June 22, ongoing
 - b. Capacity for 2017-18 ePal Project confirmed with Milpitas High School: June 22
 - c. ePal Coordination: August 24 – September 21; February 22 – May 24
3. Sister City Program Promotions
 - a. Focused Activities & Procedures: June 22 and ongoing
 - b. Possible Upcoming Events: August 24 and ongoing
 - c. Maintain Monthly Agenda Item: Current Ideas in Motion to Promote the Sister City Program
4. Focus Areas for Possible Sister City Relationships / Needs of Specific Relationships
 - a. City in Latin America: Research ongoing
 - b. City in India: Research ongoing
5. Existing Relationships
 - a. Student Visits to Milpitas (October, MHS Spirit Week)
 - i. October TBD, 2017 Dagupan & Huizhou Delegation Visits: August 24, Sept. 28, Oct. 26
 - ii. Tsukuba MHS Student Art Exchange Project: Sept. 21 – Jan. 25
 - iii. Begin recruiting for 2018 visits: March 22, 2018
 - iv. Development of interest to travel to sister cities: ongoing
 - b. Officials' Visits to Milpitas (as requested by a Sister City)
 - i. Possible visits and tours as requested by sister cities
 - ii. Lead commissioners ask contacts if any planned in FY2017-18
 - c. ~~Begin recruiting for possible visits to sister cities~~
6. Work Plan Review Meetings: January 25, June 21

Expectations of Commissioners / Ideas for Community Engagement

- Participate in open discussions
 - Meetings are a safe communication zone
- Lead Commissioners
 - Primary contact to sister city
 - Responsible to assist with home-stay coordination
- For each proposed and existing sister city, form a community committee
 - Acts as a touchstone for community support
 - Advises lead commissioners